

17 JAN 1983

MEMORANDUM FOR: Director of Information Services

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Financial Guidance for FY 1983

REFERENCE: A. Memo to EO/DDA from D/OIS, dtd 17 Nov 82,
same Subject

B. Multiple Addressee Memo from DDA, dtd 2 Nov 82,
same Subject

1. Thanks for the information contained in reference A regarding the financial status of the Office of Information Services in FY 1983.

2. We are presently confronted with a staggering list of hard unfunded requirements in the Directorate with no relief in sight. If we do receive any resources from the other Directorates via the Comptroller, past experience indicates that this relief will come very late in the fiscal year. As a consequence of this situation, I have decided not to assess each Directorate component a proportionate share of its resources to cover our most pressing, urgent needs. Our strategy this year is to ask each Office to absorb its own unfunded requirements to the maximum extent feasible.

3. I am not particularly optimistic that we will be in a position to fund "discretionary" unfunded items during FY 1983. Because we are equally pessimistic regarding receiving any relief, it is requested that you be especially alert to the execution of your program so that any surplus resources are identified as soon as possible. All things being equal, surpluses will be used to cover our most urgent hard unfunded needs.

Harry E. Fitzwater

Harry E. Fitzwater

EO/DDA [] ba(14Jan83)
Distribution:

- 0 - Adse
- 1 - DDA/MS
- 1 - DDA Subj
- 1 - DDA Chrono
- 1 - HEF Chrono
- 1 - EO Chrono

STAT

ADMINISTRATIVE - INTERNAL USE ONLY